

Sacred Heart School

Ms. Celeste J. Catalano, Principal

Fr. Eric Rapaglia, Pastor

2017-2018 Back to School Information

Office Hours: 7:00 A.M. – 3:00 P.M.

Website: www.sacredheartschoolsi.org

Administrative Assistant - Mrs. Rita Danischewski Tel: 718-442-0347

Office Assistant - Mrs. Chiara Morelli

Pre-K for ALL Administrative Assistant – Mrs. Kristine Mullen

Opening Schedules:

Grade 1- 8:

Thursday, 9/7/17, 7:50 a.m. – 11:00 a.m.

Friday, 9/8/17, Full Day 7:50 a.m. - 2:30 p.m.

Kindergarten - Children meet Mrs. Berardi at the red doors (opposite lawn).

Thursday, 9/7/17, 8:30 - 11:00 A.M. and Friday 9/8/17, Full Day 7:50 – 2:30 p.m.

PRE-K for All: On first day child and one parent will meet teachers in the School Auditorium (Main Building). Parent and child activities are planned. Parent info will be provided, 9/7/17, 9:00 A.M. -11:00 A.M., Friday, 9/8/17, 8:00 -11:00 a.m. (Children only). Parent Orientation will be held on Tuesday, September 12th 6:30 – 8:30 p.m

PK- 3 yr. olds: Friday (all PK 3 students), 9/8/17, 9:00- 11:00 A.M. – Child and one parent meet Mrs. Velez in the School Auditorium (Main Building)

REGULAR DAILY SCHEDULE: Begins Monday, 9/11/17

GRADE K – 8: 7:50 A.M. – 2:30 P.M.

PRE-K for All: 8:00 A.M.- 2:20 P.M.

PK-3 yr. olds: 8:00 A.M.- 2:15 P.M.

Early dismissal may be at 11:00 A.M. or 12:00 noon depending on the faculty meeting schedule. Early dismissal for faculty meetings/conferences will be noted on the monthly school calendar. Faculty meeting dates will vary.

PARENT ORIENTATION for All Grades including Pre-K for All (Mandatory):

Tues., 9/12/17, 6:30 - 8:30 P.M. - Auditorium

iPAD Membership Orientation for 7th & 8th Grade Parents (Mandatory)

Thursday, 9/14/17 @ 7:30 P.M. – St. Joseph by-the-Sea High School

ARRIVAL: Please plan good morning routines so your child may be on time and ready to have a good day. Late passes will be distributed to children that arrive after 7:50 A.M. Please check handbook for consequences regarding continuing lateness. Students will use the glass doors leading to the gym to enter the school. If using the “Stop and Drop” procedure, please refer to separate letter outlining details. We will begin to open car doors at 7:30 A.M. as school begins at 7:50 A.M. for grades K – 8. Teachers will open “glass doors” at 7:35 a.m. They will proceed to the **auditorium** where they will be met by their teachers.

DISMISSAL – Students Gr. K- 4 are dismissed to the side patio area (red doors). Gr. 5-8 will be dismissed from the glass doors. Parents should enter only through the Castleton Avenue driveway, park your car, retrieve child/children and exit using Castleton Avenue. Children will be dismissed only to parents or parent authorized persons written on the school emergency contact form. There may be no Fax or phone requests.

PARKING

******There is no parking in front of the school building at any time. This area must be kept clear for our school buses arrival and dismissal.**

Please **PARK** in the school parking lot away from the building during dismissal. ***Please note that the church parking lot is available for parking, especially those dropping off and picking up students in Pre-K for All .** Children will be able to walk from the dismissal doors safely if there are no moving vehicles in the dismissal/patio areas. **Double parking or parking on the side of the building is prohibited. No exceptions. Please respect parking lot rules for the safety of all.**

TUITION/FEES

Tuition accounts and school fees must be up-to-date before the first day of school.

UNIFORM – Pre-K-Grade 8

Flynn & O’Hara Uniforms: Supplier of all uniform clothing items and uniform shoes
2645 Forest Avenue, Staten Island, NY 10303 Telephone: 347- 682 -2221

Please refer to the parent/student handbook posted on our website for uniform guidelines. Please follow the rules regarding **uniforms, general grooming, hairstyles, jewelry, etc. New or clean uniform required.**

LUNCH

Students in K - 8 may bring their own lunch or purchase lunch from Nucci's beginning Friday, 9/08/17. School lunch is provided daily for the Pre-K for ALL program. Students in our Pre-K 3 year-old program may purchase or bring their own lunch.

MORNING CARE/AFTER SCHOOL

Please request and complete morning care /afterschool enrollment forms if needed by Monday, 9/11/17.

Mrs. Morelli will begin morning care on Monday, 9/11/17, for the students who need early arrival. Early arrival begins at 7:00 A.M. and children may enter the school through the front entrance.

The afterschool program will begin on Monday, 9/11/17, 2:30 - 6:00 P.M.

NYC SCHOOL BUS: The first day of school bus service will be Monday, 9/11/17.

Parents are required to submit a school bus service request form to obtain service. School bus service will be assigned by the Office of Pupil Transportation to students eligible for NYC school bus. There have been some changes in bus stops; students will get updated information on the first day of school.

STUDENT MTA METRO CARDS: Parents must submit the school bus service request form in order to request a MTA Student Metro Card for an eligible student. Metro cards will be distributed to eligible students the first full week of school.